

_____ hudson river gynecology _____

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Authorization for Use and Disclosure of Protected Health Information

This form provides authorization to Hudson River Gynecology to use or disclose certain of your personal health information for the purpose(s) described below. It is intended to properly inform you of how this information will be used or disclosed. You should carefully read the information on this form before signing it.

I, _____ (date of birth: _____)
authorize the Practice to (choose one): disclose to / obtain from:

Recipient's name, address and fax **or** Upload to patient portal

The following information is to be disclosed: **PLEASE SPECIFY EXACTLY WHAT YOU ARE REQUESTING**

Transferring Care Yes No **Second Opinion** Yes No

The disclosure of any part of the medical record deemed to be “psychotherapy notes” will require a separate authorization. I understand that if my records contain information about alcohol and drug abuse, mental health treatment and/or HIV/AIDS status, I authorize the Practice to release such information as part of my medical record only if I place my initials on the appropriate line as set forth below.

Included in information to be released:

- ____ Alcohol/Drug Treatment
- ____ Mental Health Information
- ____ HIV Related Information

Purpose of Information to be Disclosed [If you have requested the use or disclosure of the information but do not, or elect not to, provide a statement of the purpose, the purpose shall be stated as “at the request of the individual”]: _____

This authorization shall be in effect until: Please provide date range of how long you would like this Authorization to be valid for Expiration Date: _____

I understand that I have the right to revoke this authorization at any time, in writing, by mailing such written notification to the Practice's Privacy Officer, at Hudson River Gynecology 133 E 58th Street Suite 1002 New York, NY 10022.

I understand that a revocation is not effective to the extent that the Practice has taken action in reliance on this authorization or if this authorization was obtained as a condition of obtaining insurance coverage and the law provides the insurer with the right to contest a claim under the policy or to contest the policy itself.

I understand that the Practice will not condition my treatment on whether I provide authorization for the requested use or disclosure if to do so would be prohibited by federal or state law. If a reason exists under law for conditioning my treatment on obtaining this authorization, I have been advised of that fact and of the consequences of me refusing to sign this authorization.

I understand there is the potential for information used or disclosed pursuant to this authorization to be subject to re-disclosure by the recipient if the recipient is not required by law to protect the privacy of the information. I understand that I will receive a copy of this authorization if signed by me.

I hereby authorize the use or disclosure of my health information as described in this form.

Signature of Patient or Personal Representative

Date

Name of Patient or Personal Representative

Date

Description of Personal Representative's Authority

Please be advised that records take between 10 – 14 business days to be released. The cost of obtaining records is \$0.75 cents per page plus cost of postage if sent to patient or if requesting your entire file. If this is an urgent matter, please call the office and we will try to accommodate your requested date. If your partner is requesting records they must fill out a record release form as well. Please understand records from another facility will NOT be included.